

Administrative Fee Schedule

Amendments to Comprehensive Plan (including future land use plan maps)	
Amend the text of the Comprehensive Plan	\$1,000
Amend the Future Land Use Plan Map (on greater than ten acres)	\$1,000
Amend the Future Land Use Plan Map (on less than ten acres)	\$500
NOTE: All City Consultant Fees and Legal Fees shall be borne by the Applicant and Shall be charged in addition to the applicable fee	As charged to the City and paid prior to the consideration of the application

Site and Development Plan Applications or Modifications	
Less than or equal to 5,000 square feet of impervious surface	\$500
Greater than 5,000 feet of impervious surface	\$1,000
NOTE: All City Consultant Fees and Legal Fees shall be borne by the Applicant and Shall be charged in addition to the applicable fee	As charged to the City and paid prior to the consideration of the application

Amendments to Land Development Regulations (Including Zoning Atlas)	
Amend the text of the Land Development Regulations	\$1,000
Amend the Official Zoning Atlas (on greater than ten acres)	\$1,000
Amend the Official Zoning Atlas (on less than ten acres)	\$500
NOTE: All City Consultant Fees and Legal Fees shall be borne by the Applicant and Shall be charged in addition to the applicable fee	As charged to the City and paid prior to the consideration of the application

APPLICATION FOR SUBDIVISION PLAT APPROVAL	
Major Subdivision (ten lots or more or per phase)	\$1,000
Minor Subdivision (less than ten lots)	\$500
Final Plat for Planned or Mixed Use Development (per phase)	\$1,000
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TYPE OF APPLICATION	
Zoning Permit (with no S&D Plan, Administrative)	\$50
Zoning Permit (with S&D Plan, Administrative)	\$800
Zoning Permit Home Occupation	\$200
Conditional Use Permit (without S&D Plan)	\$200
Conditional Use Permit (with S&D Plan)	\$1,250
Conditional Use Permit (sign permit with S&D plan)	\$200
Variance Application	\$312.50
Appeal interpretation of LDR Administrator	\$750
Zoning Verification	\$12.50
Certificate of Appropriateness	\$ Advertising costs
Change in Non-Conforming Use	\$1,500
Certificate of Land Development Regulation Compliance	\$250
Application for Non-Binding Concurrence review	\$250
Application for Telecommunication Towers (Administrative Review)	\$1,000
Application for Telecommunication Towers (Conditional Use Permit)	\$2,500
Special Temporary Use Permits	\$750
Peddlers Permits (per person if door to door or by site)	
Per Day	\$10
Per Week	\$50
Per Month	\$125
Per Quarter	\$200
Per Half Year	\$300
Notary Fees - Per Signature	\$6.25
CD's	\$6.25
Copy Fees	
One sided letter or legal B/W (per page)	\$.15
Two sided letter or legal B/W (per page)	\$.20
Ledger B/W (per page)	\$.30
Color Copies	\$.50
Certified Copies (per page)	\$2.50
Certified Mail	\$15.00
Faxes (per page)	\$2.50
Property Lien Search	\$50.00
Sign Permit	\$75.00
Right of Way Permit	\$500
Business Tax License	\$37.50
Meter Box	\$50.00
Meter Box - Lid Only	\$25.00
New Meter Installed (includes 20 ft., \$3.50 per foot after first 20 ft)	\$750.00
Meter Replacement	\$350.00
Return Check/Non-Sufficient Funds	\$35.00

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Recreation Fees	
Archer Senior Recreation Center (Capacity 85)	\$35 Min. (4 hours) \$20 per hr over 4hrs.
Recreation Building (Old Fire Station, Capacity 110)	\$40 Min. (4 hours) \$20 per hour over 4 hours
Park Pavilion (Private/Non Profit, City Sponsored)	No Charge
Park Pavilion (For Profit)	\$35 Min. (4 hours) \$15 per hr over 4hrs.
Pavilion Electricity	0-4 hours \$20 4-8 hours \$40
Field (City Sponsored)	\$No Charge
Field (Non Profit) Must show 501-3c documentation or equivalent IRS non taxable status documentation	0-4 hours \$50 \$15 per hr over 4hrs.
Field (For Profit)	0-4 hours \$75 \$25 per hr over 4hrs.
Field Lights (no charge for city sponsored events)	Deposit \$120 (Refundable) \$80 minimum \$40 per hour over 2 hours
Key/Cleanup/Security Deposit(refundable)	\$150

Archer Community Center Fee Schedule		
Class I	Any event for which admission is charged or any other type of compensation is realized, including donations, or which is politically affiliated.	Rental fee 1 st three hours (minimum) = \$345.00, each additional hour \$65 per hour. Day rate \$600 8:30am-10:00pm
Class II	Any event where <u>no</u> admission is charged nor any other type of compensation is realized (example: wedding receptions, family reunions etc.).	Rental fee 1 st three hours (minimum) = \$300.00, each additional hour \$50.00 per hour. Day rate \$400 8:30am-10:00pm
Class III	Any event hosted by an organization, which can provide written proof of non-profit 501-3c status and federal tax exempt status and <u>no</u> admission is charged or any other type of compensation is realized, including donations.	Rental fee 1 st three hours (minimum) = \$270.00, each additional hour \$40.00 per hour. Day rate \$400 8:30am-10:00pm
Additional Fees	(Optional) Clean up fee City holiday fee in addition to all other admission charges Extended (overtime) hours each additional hour over agreement (\$50) first hour (\$80) for the second hour, and (\$120) for the third hour and each subsequent hour. (Optional) City staff to run sound system/audio visual (\$24) per hour. (Optional) additional table and chair rental, (\$2) per chair and (\$5) per table. Special Rate Monday - Thursday Only: \$200 8:30am to 10:00pm	\$200 \$150

Reservation Deposit	This deposit is non-refundable if the event is cancelled within 4 weeks of the rental date. All reservations must be made at least 30 days prior to the event, reservations with less than thirty days notification must be approved by the City Manager.	A 25% Reservation Deposit is required to reserve the building and must be paid at the time of reservation.
Security Deposit	The deposit will be refunded after the building is inspected and it is determined that there was no damage to the building and that no additional cleaning is necessary. Sound System/Audio Visual	\$150 Security / Cleaning Deposit, the deposit is due before the day/s can be secured. \$500.00 deposit is due before the day/s can be secured.
Payments	All payments must be secured by credit card in the name of the renter, check, money order, cash or certified check will be accepted as final payment. All fees must be paid 14 days prior to the event. Failure to pay fees 14 days prior to the event will result in cancellation of the reservation and forfeiture of reservation deposit. All payments must be verified prior to the building being made available. Failure of a payment to be verified could result in the cancellation of the reservation and loss of deposit. Security deposits will be held until the inspection of the facility is completed by city staff.	
Additional Charges	Additional charges due to the event running overtime, additional cleaning or damage charges or any other costs incurred by the city are the responsibility of the renter. Any additional charges incurred will be charged against the Security Deposit or the Credit Card account used to secure the reservation.	