

CITY OF ARCHER COMMISSION MEETING MINUTES

Monday, October 24, 2011 Time: 7:00 PM

MINUTES, WHICH ARE PUBLIC RECORD, ARE NOTES TAKEN TO PROVIDE A SUMMARY MEMORANDUM OF MEETINGS OR HEARINGS AND CONTAIN ALL OFFICIAL ACTIONS TAKEN. MINUTES ARE NOT INTENDED TO BE A WORD FOR WORD OR VERBATIM TRANSCRIPTION OF THE MEETING.

CALL TO ORDER: Mayor Frank Ogborn
PRAYER: Vice Mayor Zander
PLEDGE OF ALLEGIANCE: Mayor Frank Ogborn
QUORUM CHECK:
Mayor: Frank Ogborn
Vice Mayor: Marjorie Zander
Commissioners: Blanch Parker
Gabe Green
Staff:
City Manager: John Glanzer
City Attorney: Allan H. Kaye
Minutes Recorder: Mary T. Flickinger

I. APPROVE CONSENT AGENDA

- A. Minutes from the October 10, 2011, City Commission Meeting.**
- B. Approve Bill Payments as Presented.**

MOTION made by Commissioner Green to approve the Consent Agenda and the Minutes as presented above.
SECOND made by Vice Mayor Zander.
MOTION CARRIED 4-0.

II. CITIZEN COMMENTS - None

III. NEW BUSINESS

Proposed Bike Path Presentation:

Jordan Green, FDOT, Leann Bennett, Project Manager, Barney Bennett, Enhancement Program Coordinator.

Jordan Green stated that the FDOT would like the bike path trail to be seen as starting in Archer. The proposed bike path trail will run from Archer to 91st Street where it will tie into an existing bike path system. The State is proposing to build a small parking area at water tower #1 by cutting off the corner of the fence line to allow people to park their cars and ride their bikes towards Gainesville and back. The parking area will be paved and landscaped. Jordan Green stated that the State needs permission to access city property so that they can develop a site plan.

Mayor Ogborn asked if there would be a marker designating the area in Archer as the trail head.
Jordan Green stated that it would not be a problem for the FDOT to create a marker for the site.

Commissioner Parker asked how the bike path will impact water tower 1.

City Manager Glanzer stated that what is being proposed is moving the fence line back 10-12 feet to provide a corridor for people to walk with their bikes to access the trail without having to cross onto the CSX right-of-way.

Mayor Ogborn asked if there would be any cost to the city for the bike trail.

Jordan Green stated that there is no charge to the city. Leann Bennett stated that Alachua County and the City of Archer will need to create an agreement to allow Alachua County to maintain the trail upon completion.

Mayor Ogborn stated that he would like the marker at the trail site to be appropriate and asked if there were any additional plans to build a rain shelter.

Barney Bennett stated that a rain shelter has not been planned as yet, but Archer will be involved in the planning at a later date.

MOTION made by Commissioner Green to grant permission for the surveyor to access the city's water tower property to develop a site plan for the proposed bike trail.

SECOND made by Vice Mayor Zander.

Mayor Ogborn requested for the Public Works Department to be present when the surveyors have access to the property.

MOTION CARRIED 4-0.

IV. REPORTS, CORRESPONDENCE, COMMUNICATION, PLANNING

City Manager Report

A. Meeting with County Commission: City Manager Glanzer, Mayor Ogborn, former Commissioner Roberta Lopez, and other Archer citizens met to discuss the city's proposed septic tank study with the County Commission. Archer was one vote away from having the study funded. Commissioners Delaney and Byerly opposed funding the project and offered a motion to workshop the concept of the county setting up a process by which all communities could petition the county for support for sewer projects. Commissioner Pinkoson, while voting against the immediate funding of the study, asked the city to meet with all of the principals in the study to explore alternate funding sources and to return to the Commission after we obtained more information. The Commission unanimously supported drafting a letter to the Suwannee River Water Management District to consider helping the city financially or with in-kind support. City Manager Glanzer read the letter from the Alachua County Board of County Commissioners to Mr. Still, Executive Director, Suwannee River Water Management District, regarding the proposed study to investigate the potential impact from failing septic tank systems in Archer. City Manager Glanzer stated that it will most likely be sometime in November before a meeting time could be set.

B. Doe Run Sink Hole Situation: City Manager Glanzer recapped that the retention pond at the south end of the Doe Run Subdivision has developed an issue with sink holes. Causseaux, Hewett, & Walpole, Inc., (CHW) recommended the expertise of geotechnical engineer for a solution. City Manager Glanzer stated that he has a meeting with Ken Hill, GSE Engineering, on Wednesday to discuss the situation. City Manager Glanzer read the field report submitted by Matt Williams, Construction Administration Supervisor for CHW, explaining his findings on the sink holes. City Manager Glanzer stated that this issue has the potential to be an expensive problem.

Commissioner Parker asked if there were any structures close to the sink holes.

City Manager Glanzer stated that there is a house approximately 75 feet away and a dip in the road has recently appeared.

C. Historical Society Request: The Archer Historical Society has requested to be placed on the agenda for the first Commission meeting in November to discuss a proposal they would like to make to the city about the old jail.

D. CDBG Grant strategy for the Sewer System: City Manager Glanzer stated that the CDBG Workshop has been tentatively scheduled for November 17, 2011, at 7: pm at City Hall.

The Commission confirmed attendance at the CDBG Workshop on November 17, 2011.

E. Canvassing Board/Special Election on November 8, 2011: City Manager Glanzer stated that an Absentee Ballot cannot be issued for a non-family member until 5 days prior to the election. The last date for an absentee ballot to be mailed will be November 2, 2011; and the person requesting the ballot must come to City Hall and provide a signature to request the ballot. The signature can also be sent in by mail or fax. City Manager Glanzer explained the procedures after the election as follows: The poll clerk will unfold the paper ballots and ascertain that the markings are clear and will hand the ballot to the assistant clerk who will read the ballot. The assistant clerk will then hand the ballot to another poll worker who will verify the vote on the ballot. Any questionable ballots will be set aside for the canvassing board to review. After the paper ballots are read, the absentee ballots will be removed from their locked box and processed according to procedure. Once a consensus has been reached on the vote tallies, the Mayor will announce the results.

City Manager Glanzer presented the planning calendar as follows:

- A. Codes Enforcement Board Meeting, October 25 at 7 pm, City Hall.
- B. Halloween Party, October 30, 5-7pm, The Archer Community Center.
- C. Special Election, November 8 from 7 am - 7 pm, Santa Fe Campus (Only Precinct).
- D. CITY HALL CLOSED, November 11th - Veterans Day.
- E. City Commission Meeting, November 14 at 7 pm, Archer City Hall.
- F. Planning and Zoning Board Meeting, November 15 at 7 pm, City Hall.
- G. Joint Commission/Sewer Committee Workshop, November 17 at 7, (confirm w/Angie Brewer).
- H. CITY HALL CLOSED, November 24 & 25 – Thanksgiving.
- I. City Commission Meeting, November 28 at 7 pm, City Hall.
- J. Code Enforcement Board Meeting, November 29 at 7 pm, City Hall.

City Manager Glanzer announced that on Sunday, October 30, 5-7pm, the City of Archer will have their first Halloween Party for Archer youth and their families at The Archer Community Center.

V. COMMISSIONER REPORTS

Attorney Kaye

Attorney Kaye brought the Commission up-to-date with regard to the Sleepy Hollow Code Enforcement foreclosure on the lien and stated that the registered agent has attempted to avoid service and we are moving to the next level on the foreclosure.

Commissioner Parker:

- 1) Commissioner Parker called attention to a recent article that Mayor Ogborn had written with a sentence stating, "We the Commission." Commissioner Parker stated that no one has her permission to speak for her in any article.
- 2) Stated that citizens reported that Public Works employees were weeding and cutting grass on Maddox property.
- 3) Stated that the Energy Efficiency Committee would like to get information from younger people with a different mindset.

Vice Mayor Zander:

Vice Mayor Zander called for articles for the November newsletter.

Commissioner Green:

Commissioner Green commented on the sink holes in the Doe Run and discussed archeological finds at various sites.

Mayor Ogborn:

1) Stated that this Friday and Saturday several members of the Commission will attend a two-day seminar for Advanced Training for Elected Officials in Orlando.

2) Asked City Manager Glanzer about the progress of establishing guidelines for fee waivers and inquired about the cancellation of the political forum.

City Manager Glanzer stated that he has not had chance to work on the fee waivers and the Chamber cancelled the forum because one of the candidates could not attend.

3) Inquired if anyone was contacted at Progress Energy concerning the street lights.

City Manager Glanzer stated that someone will be available to come to the next meeting.

VI. CITIZENS COMMENTS

Laurie Costello, citizen, stated that concerns were brought to her attention regarding city staff working on private property and staff taking a city vehicle home.

Mayor Ogborn stated that City Manager Glanzer will look into this and will report back at a later meeting.

Roberta Lopez, citizen, commented that the failing septic tank study might be able to show that it could affect the aquifer. There could also be some type of grant available specifically for sink-hole issues. Roberta Lopez asked if Jocelyn Garcia could participate in the study.

VII. MOTION TO ADJOURN

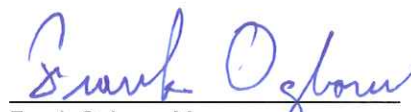
With no further business to discuss, Mayor Ogborn called for a motion to adjourn the meeting.

MOTION made by Commissioner Parker to adjourn the meeting.

SECOND made by Vice Mayor Zander.



John Glanzer, City Manager



Frank Ogborn, Mayor