

CITY OF ARCHER COMMISSION MEETING MINUTES

Monday, January 24, 2011 Time: 7:00 PM

MINUTES, WHICH ARE PUBLIC RECORD, ARE NOTES TAKEN TO PROVIDE A SUMMARY MEMORANDUM OF MEETINGS OR HEARINGS AND CONTAIN ALL OFFICIAL ACTIONS TAKEN. MINUTES ARE NOT INTENDED TO BE A WORD FOR WORD OR VERBATIM TRANSCRIPTION OF THE MEETING.

CALL TO ORDER: Mayor Frank Ogborn
PRAYER: Vice Mayor Marjorie Zander
PLEDGE OF ALLEGIENCE: Mayor Frank Ogborn
QUORUM CHECK:
Mayor: Frank Ogborn
Vice Mayor: Marjorie Zander
Commissioners: Roberta Lopez
Blanch Parker
Gabe Green
Staff:
City Manager John Glanzer
City Attorney Allan H. Kaye
Minutes Recorder Mary T. Flickinger

I APPROVE CONSENT AGENDA

Mayor Ogborn requested that the agenda be amended, under New Business, to postpone consideration of the EAR Report to allow time for the Commission to review the document. City Manager Glanzer stated that Mr. Boles would be willing to meet individually with members of the Commission or schedule a workshop. This item will be discussed later in the meeting.

A. Minutes from the January 10, 2011 City Commission Meeting.

B. Approve Bill Payments as presented.

City Manager Glanzer recommended holding the minutes for approval until the February 14, 2011, Commission Meeting to allow more detail to be added regarding the fuel cost investigation.

MOTION made by Commissioner Green to approve the Consent Agenda to approve the Bill Payments as presented.

SECOND made by Commissioner Lopez.

MOTION CARRIED 5-0.

II PUBLIC HEARING

A. Ordinance 01-2011 – Bethlehem Methodist Episcopal Cemetery Restoration Organization (BMECRO) Urban Services Report for Annexation, second reading.

Attorney Kaye read Ordinance 01-2011, Bethlehem Methodist Episcopal Cemetery Restoration Organization (BMECRO) Urban Services Report for Annexation, second reading by title only.

MOTION made by Commissioner Green to bring this item forward for discussion and vote.

SECOND made by Vice Mayor Zander.

City Manager Glanzer recapped the history of the annexation process in Archer and clarified that fees can only be waived by a vote from the Commission. In reviewing the minutes since 2003, no evidence of a vote being taken could be found. City Manager Glanzer stated emphatically that he is not disputing that this might have been done. City Manager Glanzer estimated the cost for the annexation to be \$925.15 and gave a breakdown of the costs and asked for the Commission to vote to waive the fees.

Commissioner Lopez distributed the minutes from the July 26, 2010, Commission Meeting and read from the minutes, as follows, "City Manager Glanzer recapped that there had been an annexation attempt in 2008. Ordinance No: 8:2008, Urban Services Report, went through a second reading, but at some point, something happened to the annexation. Commissioner Ken Green stated that he was present when the promise was made to annex the cemetery into the City. A motion was made by Commissioner Parker to accept the annexation without charge. The motion was seconded by Commissioner Zander. Vice Mayor Costello stated that before she can vote

on this issue, she would like to see something in writing stating that the City agreed to absorb the costs. The motion carried 3-1. Vice Mayor Costello voted against the motion and Mayor Lopez filled out an abstention form.”

Commissioner Green commented that the City might be setting a precedent if another annexation comes before the Commission.

Mayor Ogborn commented that \$925.15 is a lot of money when we are trying to put funds together for a sewer and voiced concerns at we could be setting a precedent for future challenges.

Commissioner Green asked what the cost to the City would be to maintain the cemetery.

Clyde Williams stated that her non-profit group would be responsible for maintaining the cemetery and community service workers would be taking care of the property. City Manager Glanzer clarified that the property is owned by a non-profit corporation and they are responsible for the maintenance and there will be no expense to the City.

MOTION CARRIED 5-0 to approve the Urban Services Report for annexation without charge, Ordinance 01-2011.

City Manager Glanzer clarified that the Urban Services Report will be sent to the applicant and the County tomorrow. The County requires a 60 day review period and if the County has no negative comment, then the Ordinance will come before the Commission for a vote in approximately 60 days.

III CITIZEN COMMENTS

Frank Lopez, citizen, asked the Commission not to have double standards in the City.

Tillie Davis, citizen, stated that Mr. Ed Duke passed away and the funeral will be on Wednesday at the First Baptist Church in Archer. The Historical Society discussed the Yulee Days program and proposed appointing a member of the Commission to work with the Society on the Yulee Days program.

Vice Mayor Zander offered to work with the Historical Society on the Yulee Days program and the consensus of the Commission was to agree for this to go forward.

IV NEW BUSINESS

A. Commissioners Committee Appointments.

Mayor Ogborn appointed members of the Commission to the following committees:

Cemetery	Commissioner Lopez
Archer Community Center	Commissioner Lopez
Energy Efficiency Committee (5 members)	Commissioner Lopez and Commissioner Parker
Personnel Committee	Mayor Ogborn
Alachua County League of Cities	Mayor Ogborn
Recreation Committee	Mayor Ogborn
No. Central Florida Regional Planning Council	Mayor Ogborn
Archer Chamber of Commerce	Commissioner Green
Sewer Committee	Commissioner Green
Alachua County Visioning Committee	Commissioner Green
School Planning Advisory Committee	Vice Mayor Zander
Contracted Utilities Liaison	Vice Mayor Zander
Crime Watch	Vice Mayor Zander
Junior City Commission	Vice Mayor Zander
Charter Review	Vice Mayor Zander
Weed and Seed Committee	Commissioner Parker

B. Renaming of Old Fire Station.

Mayor Ogborn stated that the Recreation Committee discussed renaming the Old Fire Station the Archer Recreation Center and asked for a motion for approval from the Commission.

MOTION made by Commissioner Lopez to change the Old Fire Station name to the Archer Recreation Center.

SECOND made by Vice Mayor Zander.

MOTION CARRIED 5-0

Commissioner Parker commented that the name “recreation” is not clear to the citizens.

C. UF - E.A.R. Proposal

City Manager Glanzer asked if the Commission preferred to meet individually with Mr. Boles or have a workshop scheduled. The consensus of the Commission was to schedule a workshop. City Manager Glanzer will work on setting up dates.

V. REPORTS

City Manager

City Manager Glanzer's Report to the Commission:

1) Archer Urban Reserve Update: In 2006 all of the communities in the County of Alachua met for over a year to address the Municipalities Urban Reserve Areas and Extraterritorial Reserve. As part of the Boundary Adjustment Act the municipalities are required every five years to address their Urban Reserve Areas and if there is a desire to modify them, that is when it is done. The County has requested that we notify them in writing by February 14, 2011 of our interest in revising our Urban Reserve. If the Commission wishes to discuss this as an agenda item I will contact the County and request an extension of that time frame. The consensus was to discuss this item at the next Commission Meeting on February 14, 2011.

2) Sewer Site Visits: Sewer site visits were conducted last Thursday to Williston and High Springs. The Sewer Committee meeting will be on February 3, 2011 to bring those members of the Committee who could not attend up to speed on the visits. If members of the Commission would like to attend the meeting, please let staff know so that the meeting can be posted.

3) MV Transportation: As was mentioned at a previous meeting, the establishment of a deviated Transportation Disadvantage route being set up to service Archer was discussed. Helen Perez, of MV Transportation, stated that the February start-up date has been postponed until the County accepts the Board's recommendation and approves the expenditure of funds. Helen Perez will notify the City when she has a time frame.

4) Community Center: The date for the closing looks like it is going to be on February 1, 2011 at 10:00 in Ocala. Once the closing of the grant has achieved, a notice to proceed can be issued.

5) Web Based Utility Payments: The City has been in touch with our web provider and First Data about the provision of web based payments. The City will have to pay an additional \$20 a month to the web provider for the e-commerce gateway and we are waiting for a written response from First Data. A report to the Commission will be provided on the total package and its costs.

6) City Manager Glanzer stated that he will be on vacation on February 10 and 11, 2011.

B. Attorney

Attorney Kaye's report to the Commission:

Attorney Kaye recapped that he was asked to review the law surrounding the inclusion of Transgender in the Archer Employee Manual and referred the Commission to his letter to the Commission on Transgender. Attorney Kaye stated that the Federal Americans with Disabilities Act specifically excludes transgender and our laws in Florida do not address it. Attorney Kaye discussed the responsibility of the City if the inclusion of transgender was added to the Employee Manual.

Commissioner Parker stated that this issue is not as simple as she thought it might be, and withdrew from pursuing this further.

B. Update on Personnel Policy Review

Attorney Kaye stated that he will have the document finished and will give it to City Manager Glanzer prior to the next meeting. City Manager Glanzer stated that when he receives the manual he will plan a meeting with the Commission.

VI. CORRESPONDENCE AND COMMUNICATIONS

Vice Mayor Zander:

- Reminded everyone of the Crime Watch Meeting on January 27, at 6:00 pm, at the Archer Church of God in Christ.
- Stated that Alachua County Legislative Day is on Wednesday, March 16, 2011, theme, "Lucky to Live in Alachua County." If anyone is interested in taking the bus to Tallahassee for the event, they should let her know.

Commissioner Green:

- Stated that the Commission and two citizens went for an informative sewer site visit to Williston and High Springs.

Commissioner Lopez:

- Stated that she was honored to be asked to serve on the Small Matching Grants Panel in Tallahassee, but declined the position.

Commissioner Lopez stated that if anyone is interested in finding someone to sit on the panel from this area, to let her know.

- Read a letter regarding federal funds from Alex Sink, Former Chief Financial Officer and stated that perhaps Alex Sink could be an advocate to assist Archer in securing funds for our sewer system. Commissioner Lopez asked the Commission if she could continue further discussions with Alex Sink and the consensus of the Commission was to allow this to go forward.

City Manager Glanzer:

- Received an e-mail from Jean Clough, Representative from Congressman Stearns Office, stating she will be at Archer City Hall on February 10, 2011, from 2-4 pm to answer citizen's questions.
- On Saturday, February 12, 2011, at 11:00 am, the Archer Boy Scouts will be holding their Blue and Gold Banquet at the Archer First United Methodist Church.
- The City received the Alachua County Sheriff's Office Crime Reports for November and December.
- The City received a good inspection report from Utility Service Company on water tower one.

Mayor Ogborn asked how often the water towers need painted.

City Manager Glanzer stated that normally every five years to seven years and they are currently on schedule for painting.

Mayor Ogborn:

- Thanked Vice Mayor Zander for her excellent work on the Newsletter.
- Reported that the North Central Regional Planning Council were off due to the holidays and no report is available.
- Reported that the 4-H Club has partnered with the local Trail Blazers.
Akil Khalfani, Director, Archer Recreation stated that the umbrella for 4H is the Alachua County Cooperative Extension and under that umbrella there might be a hundred different clubs.
- Mayor Ogborn stated that the Recreation Committee is developing a budget for soccer, baseball, football and cheerleading. Elementary teams played three games against the boys club teams, we lost but played well.
- The Recreation Committee is addressing the problem with people wandering onto the playing field that do not belong there.
- The Recreation Committee has been discussing basketball and aquatic facilities.

Commissioner Lopez asked what the Recreation Committee is planning for the summer.

Akil Khalfani stated a computer lab, financial management, entrepreneurship and working with church groups to address sports at the park.

Mayor Ogborn proposed changing the agenda to conserve time by presenting the Commission Reports, Correspondence, Communication and Planning directly after the City Manager's Report and the Attorney's Report. The consensus of the Commission was to change the agenda to the new format for the next meeting.

Mayor Ogborn stated that the Florida League of Cities is holding their annual conference in Orlando on August 11-13, World Center Marriott in Orlando, and hoped that members of the Commission would be able to attend.

Commissioner Lopez requested that City Manager Glanzer look at our budget to see what funds have been set aside for travel.

VII PLANNING

City Manager Glanzer announced the following upcoming meetings:

- A. Codes Enforcement Board Meeting, January 25, at 7 pm, Archer City Hall
- B. Community Crime Watch Meeting, January 27, at 6 pm, Archer Church of God in Christ
- C. Sewer Committee Meeting, February 3, at 7 pm, Archer City Hall.
- D. Gym Restoration Committee Meeting, February 8, at 4 pm, Archer City Hall.
- E. Planning and Zoning Board Meeting, February 8, at 7 pm, Archer City Hall.
- F. City Commission Meeting February 14, at 7 pm, Archer City Hall.
- G. Recreation Committee Meeting, February 15, at 7 pm, Archer City Hall.
- H. Sewer Committee Meeting, February 17, at 7 pm, Archer City Hall
- I. Codes Enforcement Board Meeting, February 22, at 7 pm, Archer City Hall.
- J. City Commission Meeting, February 28, at 7 pm, Archer City Hall.
- K. Budget Workshop, February 9, at 3-5 pm, Archer City Hall.

Vice Mayor Zander called for articles for the Newsletter to be handed in at City Hall.

Commissioner Lopez discussed the expense of the employees' health insurance and recapped that the City was going to look into other health plans.

City Manager Glanzer stated that we can bring in insurance representatives to speak to us about health care plans at the budget workshops in March.

Commissioner Lopez stated that it is important to find out the enrollment dates so that the City does not miss the deadlines.

VIII CITIZENS COMMENTS

Clyde Williams, citizen, asked for City Manager Glanzer to send her a report outlining the next step of the annexation process.

Tillie Davis, citizen, commented that Tommy Williams has been recognized for his energy efficient homes and would be a good choice to serve on the Energy Efficient Committee.

Recapped the history of the STAR Program and stated that after the fund ran out Fletcher Hope and Sara Brannon continued to work with the kids and this is why stars are placed at Christmas along the streets of Archer.

Sara Brannon, citizen, asked how many wells the City has and if they are working.

City Manager Glanzer stated that there are three wells and all three are operating.

Sara Brannon asked about storage for the items she is collecting for the garage sale.

Carolyn Kalfani stated that she would be willing to work with Sara and share the fire station for items Sara might have.

Commissioner Lopez stated that Ms. Norita Davis gave another \$1000 so that items can be purchased for the Community Center.

Dan Beck, citizen, suggested that when citizens come before the Commission this year to keep in mind that maybe this is not the time to give away plots or waive fees and the Commission has a responsibility to keep the City solvent.

Mayor Ogborn thanked former Mayor Lopez for her work and service to the citizens of Archer.

Mayor Ogborn asked that we all pray for Congresswoman Gifford and her struggle to survive and for those who are killed or hurt while exercising their right to assemble and their right to free speech as Americans.

IX MOTION TO ADJOURN


With no further business to discuss, Mayor Ogborn called for a motion to adjourn the meeting.

MOTION made by Commissioner Lopez.

SECOND made by Commissioner Green.

MOTION CARRIED: 5-0.


City Manager John Glanzer


Mayor Frank Ogborn